

## March 26, 2026 Vestry Minutes

### **IN ATTENDANCE**

Jim Bradley  
Sue Bowron  
Kimberley Boyd, Jr. Warden  
Jo Brewer  
Steve Carlson  
Cheryl Kelley  
Laura Rives  
Jason Voyles, Sr. Warden  
Ben Wagner  
Spencer Walker  
Jeff Whalen  
Rob Harris, Clerk of the Vestry  
Rachel Pearson, Treasurer

### **ABSENT**

Tracy Troutman

### **STAFF PRESENT**

Rev. Dr. Stuart Higginbotham - Rector  
Rev. Dr. Brandon Nonnemaker - Assoc. Rector

Rev. Dr. Brandon Nonnemaker opened the meeting with a prayer and benediction at 6:33 p.m.

### **AGENDA ITEMS**

1. Treasurer's Report
  - Pearson highlighted key parts of the current period financials:
    - Parish receipts up \$85K year over year, expenses under budget with pledge payments ahead of budget, but slightly off 2025 amounts
    - COG revenues are ahead of budget and expenses under budget, with strong enrollment numbers
2. Building & Grounds

- Carlson noted that updated cost numbers look favorable and that HVAC process is currently ongoing
- Higginbotham suggested considering a wider turn-in for COG parking for safety purposes and making the entrance to carpool easier and safer for families/children
  - Discussion included possibility of redoing trash bin location, changing curb cut as well as safety issues for carpool pickup
- Higginbotham reported that Sue Bowron will be stepping down from Building & Grounds to serve with Worship & Liturgy, with Brian Bowron to replace her on Building & Grounds

### 3. Family Ministries/Discipleship

- Nonnemaker reported that there will be an Easter Egg Hunt during Easter weekend services
- Nonnemaker mentioned that he is looking for interested parties for the position of lay ministers

### 4. Formation & Community Life

- Higginbotham noted that the Outreach Committee has a meeting scheduled for next Tuesday.
- Higginbotham reported that parishioner Donna Murray's son, David Hogan, is a professional videographer and interested in creating a documentary on Grace for its Bicentennial celebration
  - Higginbotham suggested allocating funds out from Operating Reserve to cover expenses for documentary
  - Higginbotham noted extra footage could be used for future marketing and promotional pieces
- Higginbotham stressed the need for Vestry to take on roles in connection with Bicentennial and ongoing parish ministry
  - Vestry discussed suitable roles and functions each can assume in support of Bicentennial, including the following: Troutman (Outreach), Bowron (Friends of Music), Carlson (B&G), Whalen (B&G), Rives (Family Ministries), Walker (Family Ministries), Kelley (Pastoral Care, Formation, Women's Retreat), Wagner (Design), Voyles (Liturgy), Brewer (Sustainability, Outreach, Voice of Bicentennial), Bradley (Discipleship), Boyd (Design)
- Higginbotham noted the continued effort to understand the various ways Grace touches members of the community and to refine what membership means for a parish that touches people in ways beyond the Sunday services

- Higginbotham noted St. Brigid's as a transdenominational ministry of Grace and the ability of the new payment portal to facilitate financial participation beyond the parish's traditional avenues

#### 5. Other Items

- Higginbotham noted the potential need to cover the organ tuner under parish insurance given they do not possess worker's comp
- Higginbotham mentioned that parishioner Emilia Horton may be able to assist Jeremy Landers with parish archival work

#### **APPROVALS**

1. The Treasurer's Report as presented by Rachel Pearson and the February minutes were approved unanimously. (Carlson/Brewer)
2. Vestry unanimously approved an allocation of \$15K from the Operating Reserve Fund to the Bicentennial Celebration Committee to fund, among other things and at the Bicentennial Celebration Committee's discretion, a documentary film on Grace's Bicentennial celebration, with any amount of such funds unused in 2026 authorized to be used by the Bicentennial Celebration Committee in any subsequent years. (Voyles/Carlson)

Meeting was closed with a prayer by Kelley at 7:50 p.m.

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