

**MINUTES OF A VIDEO-CONFERENCE MEETING OF THE VESTRY
GRACE EPISCOPAL CHURCH, GAINESVILLE, GEORGIA**

CALL TO ORDER: The Vestry meeting convened on January 25, 2021, at 7:00 PM via ZOOM Conference. Stuart Higginbotham opened with a prayer.

VESTRY MEMBERS/OFFICERS PRESENT:

Dan Scott, Senior Warden
Newsom Cummings
Chaudron Gille
Charles Kelley
Tom Rossi
Gail Sargent
Doug Smith
Christy Wagner
Callie Flack, Treasurer

ABSENT:

Patrick O'Rourke, Junior Warden
JoAnn Manring
Scarlet Pendarvis
Mike Whitmire

STAFF PRESENT:

Rev. Dr. Stuart Higginbotham
Rev. Dr. Cynthia Park

ACTION ITEMS

- Financials and Minutes from December were approved. Scott/Sargent. Unanimous.
 1. \$70,000 will go to Building Reserve Fund
 2. \$13,196.55 to the Operating Reserve
 3. \$40,000 transferred from operating to Doug Smith outreach fund.
- 2021 proposed budget recommended by Finance Committee was discussed and approved. Kelley/Scott. Unanimous.
 1. \$40,000 in Doug Smith Outreach Fund combined with 2021 Operating Outreach Budget of \$45,000 makes a total of \$85,000 available for 2021 Outreach.
- The Finance Committee has recommended that we apply for forgiveness for the PPP funds. The Vestry gave its approval. Scott/Gille. Unanimous.
- Establishment of a Designated Funeral Fund out of which funeral expenses at Grace will be covered. Parishioners can contribute as they do with flowers and music. This fund will provide a basic funeral at Grace for any family. Additional items, e.g., soloists, extra flowers, etc., will require the family to contribute funds.

OTHER:

- There is no set time for getting back into the building. The budget assumption is June, and it will be a phased opening. Bishop Wright has been diagnosed with COVID-19.
- Charles Kelley observed that the nominating committee should be urged to begin meeting in October, at which time a chair should also be elected.

- The annual meeting will take place on ZOOM on February 10. Ballots for new vestry members have been mailed. Jennifer and Reba are working with Stuart to finalize the annual report. Stuart is considering doing his part of the annual meeting from the nave.

Cynthia Park led a closing prayer, and the meeting was adjourned at 7:55PM.

Minutes recorded by Susan Lahey, Clerk of the Vestry