

**MINUTES OF A MEETING OF THE VESTRY
GRACE EPISCOPAL CHURCH, GAINESVILLE, GEORGIA**

CALL TO ORDER: The Vestry meeting convened on November 18, 2019, at 7:05 PM in the Grace Center Conference Room. Stuart Higginbotham opened with a prayer.

VESTRY MEMBERS/OFFICERS PRESENT:

Polly Jones, Senior Warden
Patrick O'Rourke, Junior Warden
Charles Kelley
Stan Lewis
JoAnn Manring
Jean Parks
Scarlet Pendarvis
Gail Sargent
Dan Scott
Mike Whitmire
Callie Flack, Treasurer

ABSENT:

Adam Hazell
Doug Smith

STAFF PRESENT:

Rev. Dr. Stuart Higginbotham
Rev. Dr. Cynthia Park

ACTION ITEMS:

REVIEW & APPROVAL OF OCTOBER MINUTES AND FINANCIALS:

Pendarvis/Scott. Unanimous approval.

LINE OF CREDIT WITH AMERIS BANK:

Mike Whitmire reported that the Finance Committee had recommended the renewal of at \$250,000 Line of Credit. There was unanimous approval for paying the sum of \$250.00 to renew the line of credit. Kelley/Scott.

BUILDING RESERVE FUND:

Dan Scott reported that the Bicentennial Campaign wants Vestry approval to add a line item in the budget for a Building Reserve Fund. Whitmire/Kelley. Unanimous

OTHER BUSINESS:

AUDIT REPORT:

Mike Whitmire announced that there were no issues found by the auditor in the 2017-2018 audit report. The final copy of the audit is not yet available, so the Vestry will need to approve electronically so that Reba Page can close out the report as soon as possible. It was also announced that, in the future, audits will begin in March and the report will be available during the summer.

STEWARDSHIP UPDATE:

Total pledges for 2019: \$1,029,124.08
Pledges to date for 2020: \$ 941.312.00
Needed for 2020: \$1,060,000.00

Stuart Higginbotham feels that we will achieve this goal. Polly Jones, Patrick O'Rourke and Dan Scott have been busy making calls and sending emails to approximately 50 of the 237 households (out of 439) who have not yet turned in a pledge. Stuart distributed a list of new names to JoAnn Manning, Stan Lewis, Charles Kelley, Gail Sargent and Scarlet Pendarvis for making stewardship calls.

VESTRY NOMINATIONS:

Polly Jones reported that the nominating committee is in the process of calling parishioners to complete a slate of eight candidates who will need to provide a picture and short biography.

CAPITAL CAMPAIGN:

Stuart will meet on November 19 with Jason Voyles and Tate O'Rourke to discuss the Capital Campaign. They have put together a target list of 45 families; the Steering Committee is examining a format for a gathering for this group, which will meet before the Annual Meeting. The list consists of:

- 1) Giving units of over \$10,000 annually
- 2) Top 40 over the past 10 years
- 3) Newer families who have not pledged on a large scale

OTHER ANNOUNCEMENTS:

Updated directories (dated 3/12/19) were distributed at the meeting.

The meeting began with a brief discussion about Pastoral Care and a reminder that the clergy is available for those experiencing stress during the holiday season.

Tate O'Rourke has been chosen for the Leadership Georgia program in 2020.

The Finance Committee will meet in December to form the first draft of the new budget.

Stuart will name a person to shadow Jason Voyles as Chancellor for the Vestry.

Definition of *Transmogrify*: VERB

transform in a surprising or magical manner.

"the cucumbers that were ultimately transmogrified into pickles"

The meeting was closed at 8:05 with a closing prayer from "Ministration of the Sick."

Minutes recorded by Susan Lahey, Clerk of the Vestry