

January 22, 2026 Vestry Minutes

IN ATTENDANCE

Jim Bradley (via Zoom)
Jim Brim (via Zoom)
Sue Bowron
Kimberley Boyd, Jr. Warden
Steve Carlson
Stuart Deaderick, Sr. Warden (via Zoom)
Cheryl Kelley (taking notes)
Helen Scovill
Anita Smith
Jason Voyles, Sr. Warden (incoming)
Jeff Whalen
Rob Harris, Clerk of the Vestry
Rachel Pearson, Treasurer (incoming)

ABSENT

Jo Brewer

STAFF PRESENT

Rev. Dr. Stuart Higginbotham - Rector
Rev. Dr. Brandon Nonnemaker - Assoc. Rector

Rev. Dr. Stuart Higginbotham opened the meeting with a prayer and benediction at 6:33 p.m.

AGENDA ITEMS

1. 2025 Financial Report

- Higginbotham thanked those who will be rotating off Vestry and accepted Laura Rives, Tracy Troutman, Ben Wagner and Spencer Walker as new members elected to join the Vestry in 2026.
- Higginbotham noted the new Vestry will need to approve certain officers, including:
 - Jason Voyles as Sr. Warden
 - Kimmy Boyd (returning) as Jr. Warden
 - Rachel Pearson as Treasurer

- Rob Harris as Clerk
 - Higginbotham discussed inclement weather issues and potential need to move Annual Meeting to February 8th.
 - Higginbotham opened discussion of 2025 financials with a review of highlights from Amy Munn's 2025 Treasurer's report.
 - Operating revenues for 2025 came in slightly higher than budgeted (\$1.445M vs. \$1.379M), and expenses slightly lower than budgeted (\$1.295M vs. \$1.379M).
 - 2025 plate offerings came in at approximately \$157,830, slightly higher than budgeted
 - Higginbotham noted the 2025 surplus was \$149,630.55. Finance Committee recommended allocating \$20K from the 2025 surplus to the Doug Smith fund and \$129,630.55 to the Building Reserve fund.
2. 2026 Budget
- Voyles recused himself from discussion of 2026 Budget
 - Higginbotham discussed staff benefits relevant to 2026 budget, including COLA, healthcare for staff and vacation time available to full (6 weeks) and part-time staff (4 weeks)
 - Steve Carlson and Sue Bowron led discussion of needs for Building/Grounds improvements in 2026
 - Current critical needs encompassing paving, HVAC replacement, computer hardware replacement, sitting wall maintenance and other identified items exceeds reserve remaining in Building fund
 - Vestry discussed available resources and the feasibility of utilizing other reserve funds to pay for critical building/grounds needs
 - Higginbotham suggested Building/Grounds develop a funding prioritization plan for submission to Finance and potential consideration at the February 26 Vestry meeting.

APPROVALS

1. The 2025 year-end financial report was approved unanimously. (Voyles/Carlson)
2. The 2026 proposed budget as recommended by the Finance Committee was approved unanimously. (Carlson/Smith)

Meeting was closed with a prayer by Nonnemaker at 7:33 p.m.

ADDENDUM: The Vestry approved the following slate of new officers electronically on February 1, 2026:

- Jason Voyles as Senior Warden
- Kimmy Boyd (returning) as Jr. Warden
- Rachel Pearson as Treasurer
- Doug McDuff (returning) as Asst. Treasurer
- Reba Page (returning) as Secretary
- Rob Harris as Clerk